1.27 Internet Access and Usage

Policy statement

At St Christopher's, internet access is limited to the playgroup tablets and laptop for use by the staff. The internet facility cannot be accessed by the children

Procedures

- The internet cannot be accessed by the children at any time during the session.
- The internet facility is only to be used for accessing the settings emails, online accounts or uploading photos to Tapestry. It should never be accessed by a member of staff on their phone.
- Due to the internet connection at St Christopher's Church Hall, the internet must only be accessed away from the children in the foyer area via the playgroup laptop or tablets, which are password protected.
- The internet is also password protected and the code is only known by the Playgroup Manager and venue provider
- Personal internet devices, such as 3G on personal mobile phones, are only to be accessed outside of working hours and only in the kitchen area when staff are on their breaks or the playgroup session has ended for the day.
- Each member of staff/management is responsible for the content of their emails, texts, facebook and twitter comments, or comments on any other social networking platform.
- In the event of staff/management being party to any of the below, pending a full investigation disciplinary action may be taken.
    - Bringing the name of the playgroup into disrepute
    - Adverse publicity
    - Actions that result in loss of faith in the playgroup

- Actions that result in the loss of faith in the integrity of any individual at the setting (this includes harassment, bullying and other inappropriate behaviour)

This policy was adopted at a meeting of	St Christopher's Playgroup	name of setting
Held on	September 2026	(date)
Date to be reviewed	September 2027	(date)
Signed on behalf of the management committee	KJCookes	
Name of signatory	Karen Cookes	
Role of signatory (chair)	Manager	